

BRIEFING NOTE

TO: Board of Directors

FROM: Derick Summers, Chair

DATE: December 1, 2025

SUBJECT: 2025 Board and Committee Self-Evaluations

☐ For Decision

☒ For Information

☐ Monitoring Report

Purpose:

To provide information about the upcoming 2025 Board and Committee Self-Evaluations.

Background:

In 2018, the Board approved the Board Effectiveness Self-Evaluation Policy (Appendix A). Under this policy, all directors and committee members have committed to participating in the annual board and committee self-evaluation process. The evaluation is conducted as an online survey.

The self-evaluations are an opportunity to reflect on the year and assess any strengths and weaknesses. The results of the evaluations will shape the board and committees' action plans for 2026.

Process:

Following the December 2, 2025, board meeting, all directors who served on the board for most/all of the 2025 calendar year will receive an email with a link to complete the board self-evaluation.

In addition, all board and committee members will receive a separate email for each committee that they sat on in 2025, together with a link to complete the committee self-evaluation.

All surveys must be completed by **December 18, 2025**.

Participation in this important process is mandatory for all directors and committee members who sat on the board or committees in 2025. The board Chair is authorized to take steps to ensure that all directors and committee members complete the self-evaluations promptly.

Public Interest Considerations:

Board and Committee Self-Assessments are important because they strengthen how the College operates, which has a strong relationship to how it governs. Every system partner has something to gain from boards and committees that perform well and that practice good governance. Board and Committee self-assessments bring value to board directors, committee members, the College and ultimately the public.

Diversity, Equity, and Inclusion Considerations:

In the best interests of the public, board directors and committee members must take an objective look at the work they have accomplished in the past year. This helps to identify gaps in skills they need to be more successful at advancing the College's mission and organizational values relating to diversity, equity, and inclusion.

Risk Management Considerations:

The annual self-evaluations for the board and committees provide an important opportunity to mitigate organizational risk by identifying concerns and developing action plans to address them.

Action Required:

For information only.